



5<sup>th</sup> November 2020

Dear Parents/Carers

We have now received guidance for school operation under the addition national restrictions. The existing control measures and procedures are already robust to meet the guidance, however I outline below any adjustments required. Please pay particular attention to the new requirements for all to wear face coverings outlined.

As the weather continues to become more inclement please continue to ensure that your child has their coat.

Please do not hesitate to contact your child's Tutor or Head of Year if you would like to discuss this further.

### **Review to School Operations from 5<sup>th</sup> November 2020 – for Parents Information**

*As at 4/11/20*

Guidance 1 can be found [here](#) for new National Restrictions from 5<sup>th</sup> November.

Guidance 2 can be found [here](#) for School Operations from 5<sup>th</sup> November.

Guidance 3 for Schools on Safe Operation during Covid 19 generally can be found [here](#).

This review should be read in conjunction with the School Covid Risk Assessment, the latest version of which can be found on the school website. (To be updated by 9/11/20)

All measures listed here will be implemented as soon as possible but must be in place from Monday 9<sup>th</sup> November 2020.

### **General Principles**

- It continues to be our aim that all pupils, in all year groups, remain in school full time.
- The school will continue to undertake risk assessments and implement the system of controls which are proportionate as set out in all relevant guidance.
- Individuals must ensure they do everything to keep themselves safe, minimise contact wherever possible, follow the one-way system, keep to their year group start and end times, stay in their social time zones at break times, maintain social distancing, clean hands more often and wear a face covering as required as a minimum (see below).
- Children should continue to attend school unless their GP or specialist clinician has told them not to attend. Children in this category should receive a letter shortly confirming this advice. Children who live with someone clinically extremely vulnerable, should continue to attend school. (Please see the guidance for details)
- Meetings with visitors and parents should be virtual.

**Face Coverings** - **should now be worn** by adults and pupils when moving around the school, outside of classrooms, such as in corridors and inside communal areas where social distancing cannot easily be

Headteacher Mrs Nicola Pearce

maintained. Face coverings should cover both nose and mouth. Parents are responsible for ensuring their child has a suitable face covering. Please avoid inappropriate face coverings (images or slogans) and make sure they are replaced or washed regularly to ensure there are effective in protecting your child. Teachers can request that students remove their face covering in lessons.

All students should be using a face covering from **Monday 9<sup>th</sup> November** at the latest.

Some individuals are exempt from wearing face coverings and we expect adults and pupils to be sensitive to those needs. Parents are asked to email the students Head of Year by **9am on Monday 9<sup>th</sup> November** if their child is exempt. (Check Guidance 3 above for exemptions)

**Subject Specific Changes** – There are no further adjustments required in subjects.

**After school activities** (including Year 11 After school sessions) – these will also be postponed during the period of national restrictions.

**Exams** – Most GCSE's will be held 3 weeks later to help address the disruption from the pandemic. We will watch Government announcements and guidance carefully in this area.

Yours faithfully



**Mrs N Pearce**  
**Headteacher**